

# Olmos Speech, Language and Learning Clinic

5800 Broadway, Suite 106 / San Antonio, Texas 78209/ 828-5583 - Fax (210) 828-4129

## History Form

### Information

Name: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

Grade: \_\_\_\_\_

\_\_\_\_\_ Zip: \_\_\_\_\_

Person completing this form: \_\_\_\_\_

Parents: \_\_\_\_\_

Relationship to client: \_\_\_\_\_

Address (if not the same): \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ Zip: \_\_\_\_\_

Referred by whom (school, doctor, agency, individual, other) \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Why is the child being referred: \_\_\_\_\_

email: \_\_\_\_\_

\_\_\_\_\_

Date of birth: \_\_\_\_\_

\_\_\_\_\_

Age: \_\_\_\_\_ Sex: \_\_\_\_\_

\_\_\_\_\_

### Family Information

#### Mother's Information:

Circle one: Biological - Adoptive - Step

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Health: \_\_\_\_\_

Education: \_\_\_\_\_

If deceased, date and cause: \_\_\_\_\_

\_\_\_\_\_

Marital Status: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Business Phone: \_\_\_\_\_

#### Father's Information:

Circle one: Biological - Adoptive - Step

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Health: \_\_\_\_\_

Education: \_\_\_\_\_

If deceased, date and cause: \_\_\_\_\_

\_\_\_\_\_

Marital Status: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Business Phone: \_\_\_\_\_

#### Other children in the family:

Name \_\_\_\_\_ Age \_\_\_\_\_

\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_ \_\_\_\_\_

Living in the home

Yes \_\_\_\_\_ No \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

Do any of the children have special problems (speech, hearing, language, academic, emotional, behavioral, medical or other?) Describe: \_\_\_\_\_

\_\_\_\_\_

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## History Form (page two)

Are any of the children adopted? \_\_\_\_\_ Yes \_\_\_\_\_ No

Names: \_\_\_\_\_ Age at the time of adoption: \_\_\_\_\_  
\_\_\_\_\_

Other persons living in the home (and relationship to client): \_\_\_\_\_  
\_\_\_\_\_

Is there any language spoken in the home other than English? If yes, what is the dominant language spoken in the home? \_\_\_\_\_

Are there any family problems which you feel might be contributing to the present difficulties of the child (such as illness, death, frequent school changes, absence of either parent, etc?) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there a history of speech, language or learning difficulties in the family? \_\_\_\_\_

Please describe: \_\_\_\_\_  
\_\_\_\_\_

## Birth & Neonatal History

Mother's age at time of pregnancy? \_\_\_\_\_ Number of pregnancies? \_\_\_\_\_

Which pregnancy was this child? \_\_\_\_\_ Any miscarriages? \_\_\_\_\_

Where there any unusual conditions associated with this pregnancy (x-rays, German Measles, toxemia, high blood sugar, RH negative, bleeding, illnesses, seizures, surgery, drugs or medication)? \_\_\_\_\_

Please describe: \_\_\_\_\_  
\_\_\_\_\_

Type of delivery: Normal \_\_\_\_\_ Induced \_\_\_\_\_ Breech \_\_\_\_\_ Caesarean \_\_\_\_\_

Were anesthetics used? \_\_\_\_\_ Forceps? \_\_\_\_\_

Were there complications during delivery? \_\_\_\_\_  
\_\_\_\_\_

Was this birth premature? \_\_\_\_\_ Period of gestation: \_\_\_\_\_ Birth weight: \_\_\_\_\_

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## History Form (page three)

Was the baby a twin? \_\_\_\_\_ Was there a need for special treatment at birth? \_\_\_\_\_

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Was there any problems during the first several months after birth? \_\_\_\_\_

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### Motor Development

Give the ages for the following:

Feed self: \_\_\_\_\_ Sitting: \_\_\_\_\_ Standing: \_\_\_\_\_ Walking: \_\_\_\_\_ Bladder Control: \_\_\_\_\_ Bowel Control: \_\_\_\_\_

Did he/she appear to be delayed in developing motor skills such as climbing, running, skipping, riding a tricycle, riding a bicycle, roller skating, etc.? \_\_\_\_\_

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Did he/she fall frequently? \_\_\_\_\_ Does he/she appear to be clumsy? \_\_\_\_\_

Which hand does he/she prefer to use? \_\_\_\_\_

Does he/she use this hand consistently? \_\_\_\_\_

At the present time, are there any difficulties with eating, sleeping or bladder control? \_\_\_\_\_

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### Speech and Language Development (Birth to Preschool)

At what age did he/she use single words? \_\_\_\_\_ 3 or 4 word sentences? \_\_\_\_\_

Was early speech easily understood by the family? \_\_\_\_\_

Did he/she have difficulty understanding what was said to him/her? \_\_\_\_\_

Did he/she pay attention to what was said to him/her? \_\_\_\_\_

Was he/she able to follow oral instructions? \_\_\_\_\_

Did he/she recall and recount happenings? \_\_\_\_\_

Did he/she enjoy being read to? \_\_\_\_\_

Did he/she enjoy watching television? \_\_\_\_\_

Did he/she have difficulty correctly sequencing words in a sentence? \_\_\_\_\_

Did he/she have difficulty expressing his/her thoughts, ideas or feelings? \_\_\_\_\_

Did he/she ever become frustrated if others were unable to understand him/her? \_\_\_\_\_

Did he/she have difficulty using words correctly, such as verb tenses, plurals, pronoun usage, etc.? \_\_\_\_\_

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## History Form (page four)

Did he/she ever prefer to communicate by using gestures instead of speech? \_\_\_\_\_

In comparison to other children his/her age, do you feel vocabulary development was:

Limited \_\_\_\_\_ Normal \_\_\_\_\_ Advanced \_\_\_\_\_

### Medical

Name of physician: \_\_\_\_\_

Were there any illnesses or injuries that were long term, traumatic or that required surgery? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, Please describe: \_\_\_\_\_

Is he/she on any type of medication? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, what type and for what reason: \_\_\_\_\_

Has your child had any of the following diseases or disorders?

Frequent sore throats: \_\_\_\_\_

Frequent colds: \_\_\_\_\_

Allergies: \_\_\_\_\_

Asthma: \_\_\_\_\_

Frequent Headaches: \_\_\_\_\_

Convulsive Seizures: \_\_\_\_\_

Other (describe): \_\_\_\_\_

Is there a history of otitis media (middle ear infection)? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, how frequent and age of occurrence: \_\_\_\_\_

Type of treatment for otitis media: \_\_\_\_\_

Describe general physical condition: \_\_\_\_\_

Has his/her hearing ever been tested? \_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, when? \_\_\_\_\_

Where: \_\_\_\_\_

Results: \_\_\_\_\_

Has his/her vision ever been tested? \_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, when? \_\_\_\_\_

Where: \_\_\_\_\_

Results: \_\_\_\_\_

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## History Form (page five)

### Education

Schools attended:

Place: \_\_\_\_\_ Grade: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has he/she ever repeated a grade? \_\_\_\_ Yes \_\_\_\_ No. If yes, which? \_\_\_\_\_

How does the teacher describe your child's behavior in school? \_\_\_\_\_  
\_\_\_\_\_

Does he/she like school? \_\_\_\_\_

Are any school subjects difficult for him/her? \_\_\_\_ Which ones: \_\_\_\_\_

What kind of grades does he/she receive? \_\_\_\_\_

Have grades changed significantly in his/her school history? \_\_\_\_ Yes \_\_\_\_ No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Has he/she ever received services in school (speech, resource, reading specialist, counselor)? \_\_\_\_\_

Please describe (grade and specific service): \_\_\_\_\_  
\_\_\_\_\_

Has your child received educational support outside of school? \_\_\_\_ Yes \_\_\_\_ No

If yes, when: \_\_\_\_\_ Where: \_\_\_\_\_

Have there been previous educational/psychological evaluations of your child? \_\_\_\_ Yes \_\_\_\_ No

If yes, when: \_\_\_\_\_ Where: \_\_\_\_\_

### Social and Emotional History

Does he/she get along well with brothers and sisters? \_\_\_\_ Yes \_\_\_\_ No

Does he/she prefer to play alone? \_\_\_\_ Yes \_\_\_\_ No

Does he/she prefer to play with younger children? \_\_\_\_ Yes \_\_\_\_ No

Does he/she prefer to play with older children? \_\_\_\_ Yes \_\_\_\_ No

Do older children seek him/her out to play? \_\_\_\_ Yes \_\_\_\_ No

Does he/she make friends easily? \_\_\_\_ Yes \_\_\_\_ No

Is he/her behavior consistent with his/her age? \_\_\_\_ Yes \_\_\_\_ No

Explain: \_\_\_\_\_  
\_\_\_\_\_



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**CONSENT FOR RELEASE OF INFORMATION**

I, \_\_\_\_\_, on this day, \_\_\_\_\_  
(Patient/Guardian) (Date)

authorize Olmos Speech, Language, and Learning Clinic to release and and/or obtain clinical  
Information for \_\_\_\_\_ as it relates to treatment, authorization  
(Patient)

for treatment and for purposes of insurance reimbursement. I understand that this  
may be shared with insurance companies, physician's offices, and/or other required  
medical/educational offices as it relates to the treatment of the above patient.

**CONSENT FOR TREATMENT**

I, \_\_\_\_\_, on this day, \_\_\_\_\_  
(Patient/Guardian) (Date)

authorize Olmos Speech, Language, and Learning Clinic to evaluate and/or provide speech  
therapy treatment and services for \_\_\_\_\_.  
(Patient)

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

# **Olmos Speech Language and Learning Clinic**

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## **BILLING POLICY AND PROCEDURES**

### **BILLING AND PAYMENT**

Billing invoices are sent out at the end of the month. Payment is due by the 15th of the month. If payment is not received by the end of the month, a late fee of \$25.00 will be assessed. If payment is not received after two months, therapy will be suspended. If you have an unpaid prior month balance, you will receive with your invoice, a second sheet labeled "Account Status". This second sheet will include your past due amount, your current billing charges (plus late fee) and will provide a total amount now due. If you do not have an unpaid balance, you will simply receive your current invoice.

### **CANCELLATION POLICY**

Olmos Speech, Language and Learning is dedicated to providing quality services to our clients. We must stress that consistency of attendance is crucial in order for clients to effectively meet the goals of their treatment plan. In addition, therapy time is specifically reserved for your family and is unavailable for other clients. Planning for treatment is done for your child prior to your appointment.

Although we are sensitive to the needs faced by our clients, and understand sudden emergencies or illnesses can occur, it is necessary for us to enforce a cancellation policy. If circumstances require that you cancel an appointment, please notify our office 48 hours in advance. When a client does not appear for scheduled appointment, "No Show" is recorded on the billing statement. Only one "No Show" will be allowed without charge. Beginning with the second "No Show", the billing statement will reflect the full charge for the session. You may discuss sudden emergencies or illnesses with your therapist for possible exceptions.

### **INSURANCE**

Many insurance companies provide coverage for speech and language. Olmos is currently only contracted with Humana-Military Tricare insurance; however, we encourage you to check your policy for this coverage. Therapy and evaluation fees are charged to the parent/guardian and payment for services are the responsibility of the parent/guardian. At the end of each month, you will be sent an insurance/billing statement documenting therapy dates and charges. You will file this statement with your insurance company. Reimbursement will be made directly to you. The final decision for reimbursement is determined by your insurance carrier.

#### Financial Responsibility

I hereby agree to accept full responsibility for all fees for services rendered to the patient by Olmos Speech, Language and Learning. I am also aware of the cancellation policy outlined in this document.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Driver's License: \_\_\_\_\_

Please notify us of any questions you may have regarding our procedures.

**\*\*No diagnostic reports, information or copies of previous invoices will be forwarded until fees are paid in full.**